

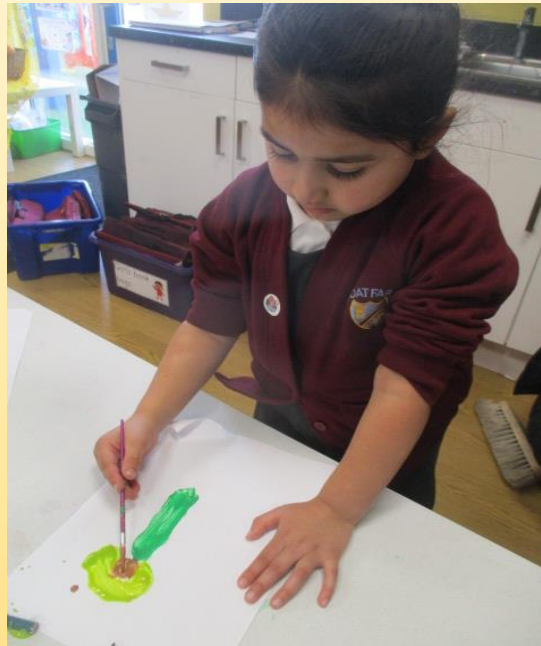


New Nursery Parents Information September 2025

‘At Moat Farm Infants everyday we learn,
achieve, have fun and play!’

Welcome to Moat Farm Infant School Nursery

We would like to take this opportunity to thank you for accepting the nursery place or your child to start in September 2025.



At Moat Farm Infant School we value your child as an individual, and hope to nurture and develop the knowledge and experiences they bring with them from home.

Our Senior Leadership Team



Head Teacher

Mrs Deborah Walker

Deputy Head Teacher

Mrs Jayne Davis

SENCO

Miss Natalie Skidmore

EYFS Lead

Miss Evans



Safeguarding

As a school we take keeping children safe seriously.

What will raise a concern?

- If a child discloses information that might suggest they are at risk.
- Unexplained marks or bruising on a child.
- Significant changes in a child's behaviour.
- Changes in a child's appearance eg. untidy, dirty, child losing weight.
- We are part of Operation Encompass.



Safeguarding

What may help:

- We have staff in school who you can speak to if you need support.
- Tell us if your child has an injury so we are aware of any marks, accidents, injuries so that misunderstandings can be avoided.
- Let us know about any changes in your circumstances, e.g. reasons why your child may be presenting differently in school.
- Please keep us informed about court orders regarding your child.
- Please let us know if someone different will be collecting your child.



School Forms

- Child information form
 - Trusted adults for collection form
 - Early Years Pupil Premium funding
 - School meal information form
-
- These should be returned by the end of term – Friday 18th July.
 - On the child information form, you will be able to give consent for school to use photos and videos of your child, for example in their books, on displays, on our website or on our Instagram page.

Early Years Pupil Premium

- The Pupil Premium is an allocation of additional funding provided to schools to support specific groups of children who are vulnerable to possible under achievement. These include pupils who are from lower income families, those looked after by the local authority and children of armed service personnel. The intended effect of this funding is to accelerate progress and raise attainment.
- Please complete the Pupil Premium form (blue form) in your pack, even if you are unsure whether you will qualify. All parents that complete the form will be entered into a prize draw to win an ASDA voucher.



Attendance

- Attendance is very important to us and is closely monitored for every child as it has a direct impact on your child's learning and progress in school.
- Children are expected to be in school everyday.
- If your child is not at school because they are ill , it is **your** responsibility to inform us before 9am.
- Absences will only be authorised if we have heard from you **and** it is accepted as a reason to miss school.



- School Attendance Lead – Mrs Davis
- School Attendance Officer – Mrs Taylor
- Where a child's absences is causing a concern we will speak to you to see how we can support.
- If a child has 19 days or more off school they are classed as Persistently Absent

30 hours funding & WF ELT codes

- Codes need to have been applied by 31st August. Families should also renew these every 10-12 weeks
- Renew codes in the summer holidays by 31st August ready for September (Autumn Term)
- If paying for the ELT session, these are £25 per session and are payable monthly.
- Invoices will be sent out at the end of each month

www.childcarechoices.gov.uk



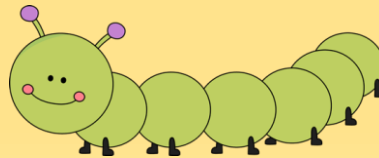
Nursery Staff



Miss Evans and Miss Stokes
Ladybird Key Worker



Mrs Walker
Caterpillars and Butterflies Key
Worker



Mrs Parkes
Bees and Butterflies Key Worker

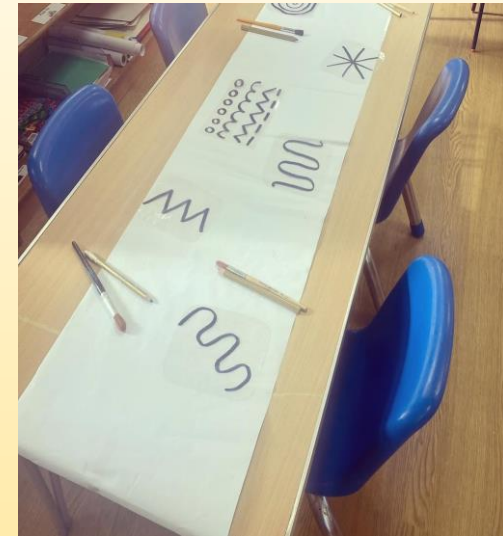


Our Nursery Provision



Areas of learning in EYFS

- PSED
- Communication & language
- Physical Development
- Literacy
- Maths
- Understanding The World
- Expressive Arts & Design



Nursery session times

- AM nursery is 8.30-11.30am
- Full time nursery (30 hours) is 8.40-3pm
- PM nursery is 12-3pm



Beginning of nursery sessions

- For morning sessions, the teachers will open the doors at 8.30. Please drop your child off at the back-nursery door which is located on the EYFS playground.
- For PM nursery children, the teachers will open the front nursery door at 12pm.
- Please allow Butterfly group (2 year old children) to come in first and then Beetle group next (3 year old children) to ease congestion on the door.

End of the nursery session

- Children will only be dismissed to authorised adults.
- The children are expected to sit with their group and should only go to their adult when the teacher has called their name
- Please do not call your child to you, wait for the teacher to dismiss your child.
- It only takes a few minutes for teachers to see the children out safely to parents, so please be patient with us.

Rhyme and Story of the Week

- Rhymes and stories are fundamental to children's language development and listening and attention.
- In Nursery we have a new rhyme and story every week.
- We will send a YouTube link to the rhyme and story on the Marvellous Me app.



School uniform

- School uniform in nursery is parental choice, although most children do choose to wear a uniform.
- **No laces** in shoes please! Velcro fastens are best and easiest for young children.
- Label everything with your child's name.
- Children will need a coat everyday as the weather can be very unpredictable.



Drinks in Nursery and Snack

- Children under 5 receive free milk for snack time.
- You need to register your child on the Cool Milk website.
www.coolmilk.com/schools/

Cool Milk



- Water bottles will be sent home every day to be washed.
- Snack is provided by school and includes apples, bananas, pears, raisins and oranges.

Packed Lunches (Full time children only)

- Full time children should put their lunch boxes on the blue trolley which is located by the rear nursery door.
- Please ensure your child's name is clearly written on the outside of their lunch bag.
- Please **do not** send in any food which contains nuts, as we are a 'nut free' school and we have children in our school and nursery who have severe nut allergies.
- Please cut grapes and small fruits in half for children.
- Send a spoon for yoghurts or jelly pots
- Children can have squash or juice at lunch time



Children in nappies or pull ups

- Children tend to be developmentally ready for toilet training at 3 years.
- Ideally preschool children will be toilet trained.
- Parents need to provide a supply of nappies/pull-ups, wet wipes and nappy sacks.
- Staff will remind you when supplies are running low.
- Support for toileting can be found in our intimate care policy or speak to a key worker.
- Please can all children bring a spare change of clothes.

www.eric.org.uk

Family hubs support

Health visitor support

Giving Medication in school

If children need medication in school a 'request for school to administer medication' form will need to be completed. These are available at the school office or they are on the website.



- Antibiotics
- Eczema creams
- Allergy medication
- Inhalers

Request for school to administer medication - Epipens/ Inhalers/ Steroid creams

I, the parent/carer of..... give school staff at Moat Farm Infant and Nursery School permission to administer medication in accordance with the following instruction: -

Medication	Dose
Method	Time or interval of dose
Indications for giving	These instructions remain in effect until

I give permission for the medication and my child's name/photograph to be displayed and be easily accessible for my child in their classroom

Yes No

Parent Name..... Signature.....

Date.....Contact number.....

I confirm that the medication has been handed back to me on
.....(date)

Signature.....

MARVELLOUS ME

This is a free app we use to send out messages, rewards for children and letters to parents/carers.

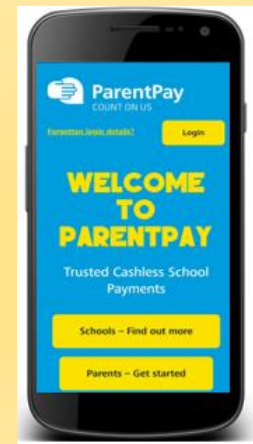
Get Started. It's free!

1. Download the MarvellousMe parent app, or join up at www.marvellousme.com
2. Tap 'Sign Up'
3. Enter the join code provided by your child's teacher.
4. Enter your name and email, and make up a password.



Parent Pay

- We use a app called 'Parent Pay' which enables you to pay for trips, special visitors, school discos, school fund online or at local shops who have Pay Point.
- All families will need to have Parent Pay set up.
- All new families will receive their registration code in September.



Parent partnership

- Sharing stories and talking about nursery
- Rhyme time and story of the week
- Invites to special events across the year (sensory craft workshops, Christmas breakfast, Easter parades)
- Parents consultation meetings – Autumn & Spring
- Learning journey books
- Good attendance to nursery



Home visits

- These will take place between Wednesday 3rd to Friday 5th September.
- Appointment time is in pack.
- Visit will last about 20 mins.
- Chance to chat with parent and child before starting nurseries.
- Transition sessions start on Tuesday 9th September.

Don't forget to keep checking our website
and Instagram page!

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Moat Farm Infant School

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posts	followers	following

🌟 MOAT FARM INFANT SCHOOL 🌟

- 🌈 Children's learning
- 🌈 Special events
- 🌈 Trips

moatfarm-inf.sandwell.sch.uk



www.moatfarm-inf.sandwell.sch.uk

Tell the key worker

- If someone different is collecting your child.
- Phone the school if you are running late.
- If your child has had an injury at home and there is a visible mark.
- If you know your child will be absent from school for an appointment.
- Administering medicines

If you would rather speak to a teacher over the phone then you can call the school office on 0121 552 1885 to arrange an appointment.

[Moat Farm Nursery | Moat Farm Infant School \(MFIS\) \(moatfarm-inf.sandwell.sch.uk\)](http://moatfarm-inf.sandwell.sch.uk)